

CHAIN OF CUSTODY RECORD

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**KEEP
SAMPLES
ON ICE**

BILL TO:		PROPERTY REFERENCE				Sample Type Code			Container Code			Preservation Code												
						DW-Drinking Water WW-Wastewater S=Solid A= Aqueous			P=Plastic G=Glass A=Amber V=VOA Vial			A= None B= H ₂ SO ₄ C= NaOH D=HNO ₃ E=HCL F=Thio												
Contact: Phone:						If DW = <input type="checkbox"/> Well <input type="checkbox"/> PWS <input type="checkbox"/> Spring																		
Results are to be:																								
Mailed <input type="checkbox"/> or Picked up at lab <input type="checkbox"/> or faxed <input type="checkbox"/> _____ or Emailed <input type="checkbox"/> _____ <small>(Data deliverables via Email will not be mailed unless requested)</small>																								
SAMPLED BY Print Name: Signature:					PRIORITY ANALYSIS <input type="checkbox"/> 3 DAY – 100 % Surcharge <input type="checkbox"/> 5 DAY – 75 % Surcharge Standard Turn Around is 10 Business Days					Shaded areas for lab use only														
					ANALYSIS REQUESTED <small>(Some analyses may be subcontracted out to another accredited laboratory)</small>										Date _____ Analyst _____									
Sample ID (Location)	Date/Time of Collection	Sample Type	Comp/Grab	Number of Containers							Lab ID #	Lab Tracking #	Container Volume (mL)	Container Type	Preservation on arrival	Lot # of Preservative	pH on Arrival (SU)	pH adjusted (SU)/ Preservation code	Lot # of Preservative	Comments (see below)				
Relinquished By: (Signature) _____										Date/Time _____					Received By: (Signature) _____					Date/Time _____				
Relinquished By: (Signature) _____										Date/Time _____					Received By: (Signature) _____					Date/Time _____				
Lab Receipt By: (Signature) _____										Date/Time _____					Comments					Temp upon receipt °C				